



The Restaurant School at Walnut Hill College

4207 Walnut St., Philadelphia, PA 19104 • Telephone # 215-222-4200 ext. 3024 • Fax # 215.222.4219

Private Dining

Thank you for considering The Restaurant School at Walnut Hill College for your special event. The Restaurant School is a perfect venue for banquets, dinner meetings and for business or social affairs. Individual menus in many different and creative formats as well as various services that you may require are available to make your next event truly special! **Please note that all banquet events are subject to the availability of the student schedules.**

DINING ROOMS

The Restaurant School, located in University City, operates 5 student staffed public dining rooms in the Allison Mansion:

The Great Chef Dining Room

A formal and elegant dining room seats **34** guests in two connected rooms.

The Courtyard

A dramatic space modeled after a European village square, seats **60** guests.

The Rooftop

Overlooks the Courtyard and seats **32** guests.

The Italian Trattoria

A Tuscan Country house, warm and inviting, seats **24** guests.

The American Heartland

An Iowan farmhouse seats **20** guests, in two adjoining rooms.

The Courtyard, Rooftop, Italian and American rooms are all located in the Atrium complex and can accommodate **136** guests in the different rooms. The entire restaurant complex can accommodate **170** guests.

The Restaurants of the Restaurant School are opened for dinner Tuesday through Saturday, from 5:30PM to 10PM and feature a full bar and wine list. The restaurants are non-smoking. Free on-site parking is available and the all the dining rooms except for the rooftop are accessible to the physically challenged. All major credit cards are accepted.

About the Restaurant School

The Restaurant School, established in 1974, is one of the country's first schools to offer programs for the fine dining and hospitality industry. The school offers Associate and Bachelor Degrees in four specialized programs: Restaurant Management, Culinary Arts, Hotel Management and Pastry Arts.

About the Campus

Walnut Hill College's campus is centered by the Allison Mansion, a historically restored Italianate mansion built in 1854 and designed by the prominent architect: Samuel Sloan. In addition to the mansion, there are several additional historic buildings serving as dormitories and administrative offices.



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MENUS

The Restaurant School offers a variety of menu items and options to select from. Flexibility is one of our hallmarks; we will create a special, individualized menu for you and your guests. Menu prices do not include a service charge of 18% or a 7% sales tax on the food. Menus are subject to change based on seasonal availability; comparable substitutions may be made. Guests with special dietary needs are always accommodated.

Special desserts including cakes and candies can be ordered from our Pastry Chefs.

The HOLIDAY MENU, an extensive and hugely popular offering, is available during the weeks of December of every year.

COCKTAILS

A full bar is available; wines to complement your menu selection can be chosen from our wine list. Bar prices are \$5.50-\$6.50 for most cocktails, \$3.00 for beers and \$5.50 for wines by the glass. Most bottles of wine are priced from \$19.00 to \$26.00 with a few outside that range. Beverages are purchased on a per drink basis (charged per consumption). The City of Philadelphia imposes a 10% sales tax on all alcohol purchases.

SATURDAY FUNCTIONS

Because all the dining rooms are sure to be filled every Saturday we are requesting a minimum food and beverage purchase in order to reserve a dining room for that day.

DEPOSIT POLICY

A deposit of 50% of the estimated bill must be received in order to confirm the date of your reservation. Deposits are refunded if cancellations are received 2 weeks prior to the date of the event. With less than 2 weeks notice deposits will only be refunded if the space is rebooked.

GUARANTEE

A guarantee concerning the number of guests attending your function must be received one week prior to the date of your event. The guarantee will be the minimum food and beverage charged for this event.

CONFIRMATION

A date and room cannot be confirmed until a deposit and a signed agreement are received. All rooms and dates will remain open for other banquet inquiries until both are received.

PAYMENT

At the conclusion of your dinner, the deposit will be deducted from the bill. The remainder of the balance must be settled at that time. We apologize for any inconvenience, but we do not direct bill.



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Banquet Agreement

Please read, carefully, the information about your event and inform your banquet sales manager of any changes you wish to make.

Your Event

Day of Event: _____ Date of Event: _____ Time of event: _____

Number of Guests: _____ Dining Room(s): _____

Menu Selection

Hors d'oeuvres: _____

Appetizer: _____

Entrée: _____

Dessert: _____

PRICE PER PERSON (not including tax or service charge): _____ **DEPOSIT:** _____

Bar (charge per consumption)

Seating and Table Arrangements:

Special Requirements

I have read and understand the banquet dining policies of The Restaurant School. My Signature below will serve as my acknowledgment and my agreement to these policies.

Signature: _____ Date: _____

Name (please print): _____

Telephone #: _____

I authorize the Restaurant School to charge the below listed credit card for deposit and payment of the banquet charges.

Credit Card #: _____ Card Type: _____

Name on Card: _____ Expiration Date: _____